

**WATER POLLUTION CONTROL AUTHORITY  
REGULAR MEETING  
Meeting Room A  
Tuesday May 26, 2015**

**MEMBERS PRESENT:** Roger Gale, Tim Rainville, Peter Ellsworth, Stewart Morse, Dan Atwood

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Kristi Stabley

**1. CALL TO ORDER:**

The meeting was called to order by Chairman Roger Gale at 7:00 PM.

**2. APPROVAL OF THE SPECIAL MEETING MINUTES OF MAY 12, 2015:**

**MOTION BY STEWART MORSE TO APPROVE MINUTES AS AMENDED. SECONDED BY PETER ELLSWORTH. DAN ATWOOD ABSTAINED. ALL IN FAVOR.**

**AMENDMENTS: METER READING:** Replace the word "some person" with "a person".

**ADD:** Roger Gale talked to the First Selectman about the possibility of hiring someone from the Woodstock Town Garage to read the meters.

**3. APPROVAL OF THE REGULAR MEETING MINUTES OF APRIL 28, 2015: MOTION BY STEWART MORSE TO APPROVE MINUTES AS PRESENTED. SECONDED BY PETER ELLSWORTH. ALL IN FAVOR.**

**4. CITIZEN COMMENTS:** None

**5. NEW BUSINESS:**

**A. EXECUTIVE ADMINISTRATOR REPORT:** WPCA members reviewed activity.

**B. DICKSON DATA RECORDER:** Kristi, Roger and Tim met at the pump house on Peake Brook Road to retrieve all of the data that has been stored on the device only to find out that the recorder was not operational. The WPCA board requested that a letter be written to Dickson and request a refund on the second data recorder.

**6. OLD BUSINESS:**

**A. 2015-2016 BUDGET REVIEW/PROGRESS:** The WPCA members went over each line item and made a few corrections. The board decided that a Special Meeting was needed in order to complete the budget. A Special Meeting will be held on June 9, 2015 at 9:00 a.m. updates at this time.

**B. SOLAR ENERGY OF PUMPING STATION:** No new updates at this time.

**C. WOODSTOCK FAIRGROUNDS:** A Water Meter Reading Monthly Report was submitted on May 26, 2015 for the past five months of delinquent readings. Susan Lloyd, the president of the fairgrounds explained to the board that the readings have been sent every month to the WPCA

by Rick DiVincenzo. Susan is unsure why the Town Hall have not been receiving the faxes.

**7. SYSTEM MAINTENANCE UPDATE:**

**A. DEEP 6 PROGRESS ON INVENTORY AND GRINDER PUMP REPAIRS:** No new update from Deep 6 at this time. Stewart was wondering what kind of inventory should the WPCA have in the conex box to maintain the exsiting grinder pumps?

**8. FLOW REPORTS:**

**A. WEEKLY METER READING OF MAIN LINE WASTE WATER FLOW TO PUTNAM FY 2014-2015:** 2015 flow data needs to be added to chart.

**B. WATER METER READINGS FOR FY 2014-2015:** A water meter reading report from the Woodstock Fairgrounds was received on May 26, 2015 for the last five months of delinquency.

**9. CITIZEN COMMENT:** None.

**10. PAYMENT OF THE BILLS:**

**A. BUDGET CATEGORY DESIGNATIONS:**

**WPCA MAY 26, 2015 BILLS**

<b><u>Vendor</u></b>	<b><u>Line Item</u></b>	<b><u>Charges</u></b>
Eversource----Account# 51942724014	500.00.224.00 Lift Station Power	\$355.07
Frontier Communications Account# 860-928- 3192111198-5	500.00.225.00 Lift Station Telephone Service Frontier	\$32.79
Woodstock Town Clerk-- --Account# 41	500.00.006.00 Recording Fees Town Clerk	\$ 10.00
Deep 6 Plumbing and Heating----Invoice# 11253C Pulled pump at Howe residence unclogged and put back in	500.00.218.00 Grinder Pump Repair	\$ 240.00
Deep 6 Plumbing and Heating----Invoice# 11171C Changed out pump with a rebuilt one from storage	500.00.218.00 Grinder Pump Repair	\$ 414.92
Piela Electric, Inc---- Invoice# 152203 4 Start	500.00.189.00 Grinder Pump Supplies	\$ 52.88

Capacitor 124-149		
Deep 6 Plumbing and Heating--- Invoice# 11214C replacement of #1 Pump in Duplex Basin in front of building Brookwood Apartments	500.00.218.00 Grinder Pump Repair	\$275.00
<b>TOTAL AMOUNT DUE: \$ 1,380.66</b>		

Roger Gale identified the following bills for consideration by the Authority:

**MOTION BY DAN ATWOOD TO APPROVE PAYMENT OF THE BILLS WITH THE EXCEPTION OF THE \$275.00 BILL FROM DEEP 6. SECONDED BY STEWART MORSE. ALL IN FAVOR.**

Deep 6 Plumbing and Heating Invoice# 11214C payment is conditional and needs clarification before payment is made.

**11. CORRESPONDENCE:** None.

**12. REVIEW OF MEMBER FOLLOW-UP ACTIVITIES FOR THE NEXT MEETING**

- Roger work on WPCA newsletter
- Kristi set up Special Meeting for June 9, 2015
- Stewart solar energy for lift station
- Tim Flume Cleaning
- Kristi write letters to Woodstock Academy and Dickson
- Kristi look into Woodstock Fairgrounds past winter month meter readings

**12. ADJOURNMENT**

**MOTION BY DAN ATWOOD TO ADJOURN THE MEETING. SECONDED BY ROGER GALE. ALL IN FAVOR.**

The meeting was adjourned at 9:15 PM.

Respectfully Submitted

Kristi Stabley  
WPCA Executive Administrator